



NOTICE OF PUBLIC SELECTION for the assignment, within the "Interreg Management Structure" , of 3 self-employment contracts according to Article 7, paragraph 6 of Italian Legislative Decree No. 165 of March 30, 2001, within the Joint Secretariat (JS) of the Interreg IPA South Adriatic Program.

Introduction

The Interreg IPA South Adriatic Program (Italy-Albania-Montenegro), approved by the European Commission by Decision C (2022) 6940 on September 26, 2022 – CCI 2021TC16IPCB008 – and by Puglia Regional Council with Resolution No. 1436 of October 24, 2022, for which the Puglia Region serves as the Managing Authority, is a cross-border cooperation program under the IPA framework. Its goal is to strengthen cross-border cooperation for smart and sustainable development of the involved territories—covering the entire Puglia and Molise regions in Italy and the entire territories of the Republic of Albania and the Republic of Montenegro—in the context of Albania's and Montenegro's pre-accession to the European Union.

The program is co-financed by the ERDF (European Regional Development Fund) and the Instrument for Pre-Accession Assistance (IPA) with a total budget of €81,258,770.00.

The Regulation (EU) No. 2021/1059 Article 46, paragraph 2, establishes that "the Managing Authority establishes a Joint Secretariat, whose staff composition reflects the program partnership. The Joint Secretariat assists the Managing Authority and the Monitoring Committee in carrying out their respective functions. Furthermore, it provides potential beneficiaries with information regarding funding opportunities under the Interreg programs and supports beneficiaries and partners in implementing operations."

The "Interreg Management Structure" Project Unit, in order to fulfill the Managing Authority's responsibilities concerning the 2021-2027 programming period, requires the acquisition of three (3) specialized professional profiles to be assigned to the Joint Secretariat.

After verifying the impossibility of addressing this need through the exclusive use of human resources available within the regional administration via the internal mobility notice No. 11/023/RC of September 18, 2023, which was unsuccessful, the Interreg Management Structure issues this Public Selection Notice, based on qualifications and interviews, pursuant to Article 7, paragraph 6, of Legislative Decree No. 165/2001 and subsequent amendments, in compliance with the provisions of Regional Regulation No. 11 of June 30, 2009 (applicable insofar as compatible with state regulations), for the assignment of self-employment contracts for the following professional profiles within the Joint Secretariat:

1 unit – Project Officer

2 units – Financial Officer

The selection process will involve a comparative assessment of candidates' curricula, followed by a technical and motivational interview to verify the possession of the skills necessary to carry out the tasks associated with the mentioned positions.

The compensation will be charged to the resources allocated to the Program's Technical Assistance.

The Puglia Region ensures equal opportunities for men and women in access to and treatment in employment, as provided by Article 57 of Legislative Decree No. 165 of March 30, 2001, and subsequent amendments. Additionally, the Region guarantees compliance with the current national and regional regulations on conflicts of interest,

incompatibilities, and disqualifications related to self-employment contracts, including explicit reference to restrictions on post-employment roles ("pantouflage") and related sanctions under Article 53, paragraph 16-ter, of Legislative Decree No. 165 of March 30, 2001, and subsequent amendments.

Article 1 – Purpose of the Assignments

The professional profiles—under the guidance of the Joint Secretariat Coordinator and the supervision of the Head of the "Interreg Management Structure" Project Unit—will provide, in collaboration with the other members of the Joint Secretariat and in relation to the specific activities detailed in Article 2, technical support to the Program's Managing Authority and National Authorities. The aim is to achieve the Program's objectives and implement improvement actions to optimize activities for Program beneficiaries.

The assignments also involve specialized and professional assistance to the Managing Authority and National Authorities for the impact analysis of operations funded under the Program on the territories and communities involved. Additionally, they will analyze the impact of other cohesion policy instruments to identify innovative initiatives aimed at enhancing the Program's actions. The selected experts will also contribute to the development of improvement projects for the organizational structures and control systems implemented by the partner states to optimize Program implementation.

Article 2 – Primary Activities Covered by the Assignments

Project Officer Profile

The expert in this role, under the guidance of the Secretariat Coordinator, will perform the following activities:

- Inform beneficiaries about funding opportunities related to calls and participate in informational events.
- Assist the Managing Authority and the Monitoring Committee in their respective functions concerning the monitoring of operations and results.
- Support beneficiaries in implementing and concluding operations through monitoring of reports, informational and training actions for beneficiaries, and all other activities necessary for sound management of operations.
- Contribute to drafting program manuals.

Financial Officer Profile

The expert in this role, under the guidance of the Secretariat Coordinator, will perform the following activities:

- Inform beneficiaries about funding opportunities related to calls and participate in informational events, particularly providing information and assistance regarding financial management and expenditure eligibility.
- Assist the Managing Authority and the Monitoring Committee in their respective functions concerning the monitoring of operations, results, and financial progress.
- Support the Managing Authority in exercising technical responsibilities for Program control, management, and monitoring systems, as well as in overseeing and monitoring the Program's first-level control system.
- Support beneficiaries in implementing and concluding operations through monitoring of reports, informational and training actions for beneficiaries, and all activities necessary for sound financial management of operations.
- Contribute to drafting program manuals, especially concerning financial management and expenditure eligibility.

The list of activities is indicative and not exhaustive. The officers may be required to perform other complementary and/or similar activities to those described to ensure the achievement of the objectives outlined in this Notice.

Article 3 – Eligibility Requirements for Selection

In order to be admitted to the selection under this notice, interested candidates must meet the following general and specific requirements at the date of submitting their application, under penalty of exclusion:

General Requirements

- Citizenship of one of the European Union Member States, or Albania, or Montenegro.
- Enjoyment of civil and political rights.
- No criminal convictions or preventive/safety measures, nor civil decisions or administrative measures registered in the judicial record.
- Awareness of not being subject to criminal proceedings.
- No other legal incapacity to contract with public administration or application of sanctions or precautionary measures that prevent contracting with public administration.

Specific Requirements

Project Officer

- **Education:** University's degree or equivalent qualification according to the Italian previous academic system.
- **Professional Experience and Skills:**
- Native or B2-level proficiency in Italian.
- Proven knowledge of English (spoken and written) at a B2 level.
- Minimum of 2 years of professional experience in assisting with the management of ETC programs or in managing and/or controlling EU-funded projects/programs.
- Proficiency in IT tools (Office, Open Office, Internet).

Financial Officer

- **Education:** University's degree or equivalent qualification according to the Italian previous academic system.

Professional Experience and Skills:

- Native or B2-level proficiency in Italian.
- Proven knowledge of English (spoken and written) at a B2 level.
- Minimum of 2 years of professional experience in assisting with the management of ETC programs or in managing and/or controlling EU-funded projects/programs.
- Proficiency in IT tools (Office, Open Office, Internet).
-

For those who obtained their qualifications abroad, the degree must be recognized as equivalent under applicable international agreements and regulations as of the application submission date.

All requirements must be declared in the application form (Annex 1) and met by the application submission date, at the time of potential assignment of the role, and for the entire duration of the assignment.

Candidates may be asked to provide documentation to verify declarations reported in the application form (Annex 1), professional qualifications self-declaration (Annex 2), and attached Curriculum Vitae.

Puglia Region may exclude candidates at any stage of the selection process if they fail to meet the prescribed requirements, with a reasoned decision.

Article 4 – Application Submission Procedures and Deadlines

To participate in the selection process, candidates must submit the following documents (application dossier):

- Application Form: the application for participation in the selection, prepared on plain paper using the template attached to this Notice (Annex 1), dated and signed by hand pursuant to Articles 38, 46, and 47

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of Presidential Decree No. 445 of December 28, 2000, in the case of submission in paper format or via standard email, exclusively in cases expressly provided for by this Notice.
Alternatively, in the case of submission via PEC (certified email), the application must be digitally signed pursuant to Article 65, paragraph 1, letter a), of Legislative Decree No. 82 of March 7, 2005,

- Curriculum Vitae (CV): the Curriculum Vitae (CV) in Europass format, with specific reference to the exact day, month, and year of the start and end of each individual work experience, must be dated and signed by hand pursuant to Articles 38, 46, and 47 of Presidential Decree No. 445 of December 28, 2000, in the case of submission in paper format or via standard email, exclusively in cases expressly provided for by this Notice. Alternatively, it must be digitally signed pursuant to Article 65, paragraph 1, letter a), of Legislative Decree No. 82 of March 7, 2005, in the case of submission via PEC (certified email).
(Please include a declaration acknowledging the legal consequences of providing false statements in accordance with current Italian legislation, Presidential Decree No. 445/20001, along with the privacy clause under Legislative Decree No. 196/2003 and authorization for the processing of personal data2).
The CV must specify the exact dates of professional experience, the name of institutions, and a description of the role and functions, as well as any knowledge of languages and the relevant public administrative framework in Italy, Albania, and Montenegro.
- Copy of a valid identification document (e.g., Passport/Identity Card), required in the case of submitting the application in paper format or via standard email, exclusively in cases expressly provided for in this Notice. If the application form and Curriculum Vitae are digitally signed, the copy of the identification document is not required.
- Self-Declaration of Professional Qualifications: Using the format in Annex 2.

The signature on the application form (Annex 1) constitutes full acceptance of the content contained in this Public Notice and its annexes. A Curriculum Vitae without a signature will not be evaluated.

Under penalty of exclusion from the selection process, the application dossier must be sent via certified email (PEC) from a PEC address owned by the candidate to the following certified email address:
adginterreg.it.al.me@pec.rupar.puglia.it.

ATTENTION: Exclusively for candidates from Albania, Montenegro, or other countries that do not have access to certified email (PEC), the submission of the application is allowed:

- In paper format: In this case, the application dossier, sealed in an envelope, must be received by the deadline (delivered by hand, via registered postal service, or through a courier) at the following address:
Regione Puglia - Struttura di Progetto Interreg Management Structure
c/o Dipartimento Sviluppo Economico
Corso S. Sonnino, 177 - 70121 Bari (Italy).
- Via standard email: In this case, the application dossier must be received by the deadline at the following email address: adginterreg.it.al.me@pec.rupar.puglia.it.

Documents sent electronically must be in PDF format only and named as follows:

- Surname and first name – application form;
- Surname and first name – identification document (note: only in the case of handwritten signature);
- Surname and first name – CV.

In the “subject” field of the PEC/standard email or on the envelope containing the application dossier, the following phrase must be clearly indicated:

“INTERREG IPA SOUTH ADRIATIC PROGRAM – Public selection notice for 3 positions - Joint Secretariat – Profile ‘.....’ Candidate’s surname and first name and their address.”

Applications for multiple profiles are allowed. Therefore, whether submitting electronically or in paper format, candidates intending to apply for multiple profiles must send complete documentation, including all attachments, as specified above, for each profile applied for.

Puglia Region does not assume any responsibility for the non-receipt of applications, inability to read files sent via PEC or standard email, or failure to receive subsequent communications due to: an incorrect address provided by the candidate; failure or delay by the candidate to communicate changes to the address indicated in the application; any errors or delays by telematic services, postal service, third parties, unforeseen circumstances, or force majeure.

Applications, in accordance with Article 5, paragraph 2 of Regional Regulation No. 11 of June 30, 2009, must be received no later than 30 calendar days from the publication of this Notice in the Official Bulletin of the Regione Puglia (BURP) that is from 16 December 2024.

If the application deadline falls on a public holiday (Sunday or other annual holidays), the deadline is extended to the next working day.

In the case of submitting the application dossier in paper format, a stamp from Regione Puglia upon receipt will confirm the date and time of arrival.

In any case, applications received after the aforementioned deadline or through methods other than those indicated, even for reasons beyond the candidate's control, will not be accepted.

Regione Puglia reserves the right to cancel or revoke this procedure at its sole discretion, or to refrain from assigning one or more of the positions provided for by this procedure, without incurring any resulting obligations or claims against it.

Any official communication regarding this procedure will be published on the institutional website of Regione Puglia, in the "Transparent Administration/Job Announcements" section, under the subsection "Public Selection Notices," specifically related to this selection. It is therefore the candidate's responsibility to check for any updates.

Art. 5 – Examination of Applications and Evaluation Procedure

The candidate selection process will proceed as follows. The applications received will first be preliminarily assessed by the Managing Authority with the support of two member staff of the Interreg Management Structure to verify compliance with the general and specific requirements outlined in Article 3 and the absence of disqualifying reasons stated in the previous Article 4.

Candidates who do not pass this initial selection phase will have the opportunity to submit formal requests for review or observations within 5 calendar days from the publication of the admission list for evaluation.

Applications that pass this initial phase will be further evaluated by a Commission, which will examine the documentation submitted by the candidates and assess the self-declared qualifications to verify possession and relevance of the cultural and professional requirements outlined in this Notice for each profile, as specified in Article 2 of this Notice. Candidates who successfully pass this phase of the selection process will then be subjected to a technical-motivational interview by the Commission, as described in Article 7.

For the evaluation of qualifications and the interview, the Commission will have a total of 100 points, distributed as follows:

1. Qualifications: up to a maximum of 40 points.
2. Interview: up to a maximum of 60 points.

The Evaluation Commission, appointed pursuant to Article 6, paragraph 5, of Regional Regulation no. 11/2009, will be composed as provided for in Article 6, paragraph 4, of the same regulation. The Evaluation Commission may also meet on line.

Art. 6 – Evaluation of Qualifications

The evaluation of qualifications, professional experience, and competencies relevant to the specific profiles described in Article 3 of the Notice will be conducted based on the declarations made in the Annex 1 form, the self-declaration of professional qualifications (Annex 2), and the submitted Curriculum Vitae.

The evaluation of qualifications, experiences, and professional competencies, which may be awarded a maximum score of 40 points, will be distributed as follows:

EDUCATION AND TRAINING	MAXIMUM SCORE
Additional academic qualifications relevant to the required profile: <ul style="list-style-type: none"> - 3 points for a PhD; - 2 points for each Master’s degree (Level I/II) awarded by a University; - 1 point for each post-graduate specialization qualification lasting at least 1 year. - 	10
PROFESSIONAL EXPERIENCE	
Experience gained in specific activities related to the profile being applied for, in addition to the years required for access to this procedure (as per Article 3 of the Notice): <ul style="list-style-type: none"> - 0.3 points for each month (for the first 3 years of experience); - 0.2 points for each month (starting from the fourth year). - 1 point for each post-graduate specialization qualification lasting at least 1 year. 	25
English Language Proficiency Certifications <ul style="list-style-type: none"> • Level C2: 5 points; • Level C1: 3 points; • Level B2: 2 points. 	5
TOTAL MAX.	40 points

The evaluation of qualifications will be conducted based on the documentation submitted. Qualifications that are not specified or declared in the application form, the self-declaration of professional qualifications, or the Curriculum Vitae, or that are indicated in an incomplete manner or in a way that does not conform to the templates provided in Attachments 1 and 2, will not be assessed.

Article 7 – Admission to the Interview

Following the evaluation of qualifications, the Committee will compile for each profile under selection a list of candidates admitted to the technical and motivational interview, including the assigned scores.

Candidates may submit requests for reconsideration or observations within 5 consecutive calendar days from the publication of the list concerning the evaluation of qualifications and/or experience.

Requests for reconsideration or observations regarding elements not explicitly declared in the application form or the

Curriculum Vitae will not be considered.

After this period, or upon completion of the review of any submitted requests and subsequent reformulation of the list with revised scores, the Committee will set the location, date, and mode of the interview with a notice of at least 7 consecutive calendar days.

The technical and motivational interview, which carries a maximum score of 60 points, is designed to assess technical knowledge, professionalism, previous experiences related to the tasks of the position, as well as the candidate's aptitudes and motivations. The evaluation will be based on the following criteria:

- A) Technical competencies relevant to the position in this Notice – max 40 points.
- B) Problem-solving skills, teamwork ability, motivation, and experience/aptitude in international and multicultural environments – max 14 points.
- C) Knowledge of the Albanian and/or Montenegrin language – max 6 points.

Regarding A) Technical competencies, the interview will cover the following topics, depending on the specific professional profiles required:

- EU institutions and policies, particularly cohesion policy, with specific reference to European Territorial Cooperation and the Instrument for Pre-Accession Assistance (IPA III);
- EU financial and implementation regulations (especially ERDF, ETC, and IPA III);
- Knowledge of the national financial and budgetary regulations of IPA partner states;
- National and European regulations on state aid and public procurement;
- Management, monitoring, and control systems of ETC and IPA programs;
- Principles of public accounting for local authorities.

The interviews will take place in Bari at the location, date, and time to be communicated via a notice published on the official website of the Puglia Region, under the section "Transparent Administration / Calls for Applications," subsection "Public Selection Notices."

A similar notification will be sent to the admitted candidates by email, to the address provided in their application.

Candidates who fail to appear for the interview on the scheduled day, without a justified reason, will be deemed to have withdrawn and will be excluded from the procedure.

Article 8 – Approval of the Commission's Operations and Final Rankings

After completion of the selection procedures for the profiles covered by the Notice, the Commission will prepare separate ranking list for each profile. These ranking list are determined by adding each candidate's score for the evaluation of qualifications and the interview. In case the candidates achieve the same score, the preference will be given to the candidate who achieved the highest score in the interview. If a further criteria occurs, the younger candidate will be preferred in accordance with Article 3, paragraph 7, of Law 127 of 1997.

At the end of the selection process, the Examination Commission will send the minutes and the documents related to the selection procedure to the Procedure Manager for subsequent actions.

The Managing Authority, if no irregularities are found, will approve the minutes and ranking lists through a specific resolution and prepare the final ranking lists, separated by profile, to be published on the official website of the Puglia Region, in the section "Transparent Administration / Calls for Applications," subsection "Public Selection Notices."

The publication of this Notice, the participation in the procedure, and the preparation of rankings do not entail any obligation for the Puglia Region to proceed with the signing of a contract, nor do they confer any right to any services or entitlements on the part of participants.

Article 9 – Acceptance of the Assignment

The winning candidate of the selection procedure will be required to confirm their acceptance of the assignment in writing within 10 calendar days from the date of receiving the request from the Managing Authority.

In the case of the signing of the contract, the winning candidate must fill in the declaration of non-existence of incompatibility and/or conflict of interest and the declaration concerning the holding of professional offices/activities, under penalty of not signing the contract. In addition, under penalty of not signing the contract, the winning candidate must fill in a declaration made in compliance with the provisions of Article 53, paragraph 16-ter of Legislative Decree No. 165/2001 and subsequent amendments and additions. In any case, the Managing Authority reserves the right not to proceed with the signing of the contract if the conditions of the present selection procedure are no longer considered valid.

If the above-mentioned deadline expires without the assignment being accepted, it is expected scrolling lists to the next candidate.

Art. 10 – Type, Signing, and Duration of the Contract

Puglia Region will sign a self-employment contracts with each expert, pursuant to Article 7, paragraph 6, of Legislative Decree 165/2001, within the timeframes established by the Managing Authority (AdG) and, in any case, without any automatic obligation for the Region.

At the time of signing the contract, drafted in Italian, selected candidates must not be in situations of incompatibility or conflict of interest, even potential, with the Puglia Region.

The Region reserves the right to use the same ranking list in case of assigning consultancy tasks related to the subjects of the Notice.

The contract will have a duration of 3 years from the date of signing. Any extension of the assignment may be exceptionally allowed, with the aim to complete the project and in the case of delays not attributable to the collaborator, with the same salary contracted at the time of the appointment.

Art. 11 – Contractual and Economic Treatment

The assignment must be carried out without any subordination constraint, with full autonomy by the appointed expert, both in terms of defining and organizing the methods of execution and with reference to the time and place of work. However, since the Joint Secretariat is an international body, and its members must provide direct support to the Managing Authority and other Program Authorities, and given the workload assigned, the appointed experts must ensure compliance with the timeframes set by the Managing Authority and maintain an adequate presence at the Secretariat's headquarters, located in Bari – Corso Sonnino 177, in relation to the activities provided for in the contract and the timelines for achieving the deliverables.

The gross annual compensation due to the various collaborators is set as follows:

- Project Officer: € 35,000.00 (thirty-five thousand/00);
- Financial Officer: € 35,000.00 (thirty-five thousand/00).

To these amounts, where applicable, additional social security contributions and Value Added Tax will be added. The salary payment will be made on a bi-monthly basis, upon submission by the appointee to the Managing Authority of a report of activities carried out during the two-month period, completed with an electronic invoice. The salary will be paid after verifying the correctness of the performed services.

The assignment may include travel both inside and outside the Programme area. The missions in Italy and abroad of the appointed experts must be authorised in advance by the MA, after consulting the SC Coordinator, and shall be organised at the complete responsibility and advance expense of the collaborator; the costs incurred shall be reimbursed within the limits and in the manner provided for by the internal regulations of the Apulia Region and the reimbursements shall be considered as separate from the annual salary.



Art. 12 – Publicity

This Public Selection Notice is published in the Official Bulletin of the Region of Apulia, on the institutional website of the Region of Apulia, section ‘Transparent Administration/Competition Notices’ subsection ‘Public Selection Notices’, on the official website of the Programme, and in extracts on the institutional website of INTERACT and on the websites of the Programme Partner Countries.

ART. 13 - Ownership and confidentiality

All produced products, such as papers, reports and any other documentation, are the exclusive property of the Puglia Region.

In the performance of the assignment, the appointee shall be obliged to maintain secrecy with regard to facts and information of which he/she will have access or will become aware and to comply with the ‘Code of Conduct for employees of the Apulia Region’, approved - in application of D.P.R. no. 62/2013 - by Deliberation of the Regional Council no. 1423 of 4/7/2014, since compatible.

This clause has an essential importance and any breach of it may cause the conclusion of the assignment in accordance with Article 1456 of the Italian Civil Code.

ART. 14 - Resolutions and Termination

The Administration, for justified reasons, reserves the right to unilaterally conclude the contract by giving prior notice by PEC or ordinary mail within 15 days.

Puglia Region reserves the right to rescind the contract in case of the subsequent lack of the requirements prescribed by this notice or by the regulations in force.

ART. 15 - Processing of personal data

In accordance with legislative decree no. 196/2003 and EU Regulation 2016/679, the personal data provided by the participants in the selection process shall be used by the Puglia Region for the purposes of this selection procedure and processed also after the selection for the management of any contractual relationship to be established with the Region.

The data collected and processed may be communicated by the Regione Puglia only to those subjects for whom information is necessary in relation to this selection procedure and to all the Bodies and Authorities which are required to have knowledge of them by law.

The provision of such data is compulsory for the purposes of verifying possession of the requisites required, under penalty of exclusion from the selection procedure.

In accordance with Article 13 of the aforementioned Regulation (EU) 2016/679, please note that:

- the Data Controller is the Puglia Region, Lungomare N. Sauro, 33 70100 - Bari;
- the Data Protection Officer is Dr Rossella Caccavo, Head of the Institutional and Legal Affairs Section;
- the purposes and methods of processing (mainly computerised and telematic) to which the collected data are destined are related to the appointment referred to in these specifications
- the data subject has the rights set forth in Articles 15-22 of the EU Regulation 2016/679, including the right to

ask the above-mentioned data controller for access to and rectification of personal data concerning him/her. To exercise these rights, the data subject may contact the DPO at the above-mentioned contact details;

- the data will be processed exclusively by the staff and collaborators of the Budget, General Affairs and Infrastructure Department involved in the procedure, or by the persons expressly appointed as data processors. In addition, personal data may be communicated to other public and/or private entities solely by virtue of a provision of law, regulation or specific memoranda of understanding approved by the Privacy Guarantor;

- the data conservation period is directly related to the duration of the assignment and to the fulfilment of all legal obligations, including subsequent ones. Upon the termination of the assignment, the data shall be retained in accordance with the rules on the retention of administrative documents;

- the data subject, if he/she considers that the processing of his/her personal data takes place in violation of the provisions of EU Regulation 2016/679, has the right to complain to the Privacy Guarantor, as provided for in Article 77 of the Regulation itself, or to take appropriate legal action (Article 79 of EU Regulation 2016/679).

Art. 16 - Legal references

For anything not expressly provided for in this Public Selection Notice, please refer to the Italian and regional laws in force.

Art. 17 - Person in charge of the procedure

The person in charge of the procedure is Dr. Francesco Torcello, EQ Coordination of technical - administrative procedures of the Interreg Management Structure (for information: e-mail: adg.southadriatic@regione.puglia.it)

Application Form

Application for participation in the public selection for the recruitment at the Interreg Management Structure ‘Managing Authority of the Programme Italy/Albania/Montenegro 2014-2020 and 2021-2027’, of the position of self-employed person in accordance with art. 7, par. 6 of the Legislative Decree no. 165 of 30 March 2001 within the Joint Secretariat (SC) of the Interreg IPA Italy Albania Montenegro (South Adriatic) Programme 2021/2027- Profile _____

**Managing Authority
Interreg IPA Italy-Albania-Montenegro 2014- 2020 e 2021-2027
Regione Puglia
Corso S. Sonnino, 177
70121 BARI (ITALY)
adginterreg.it.al.me@pec.rupar.puglia.it**

I, the undersigned (name and surname) _____ tax code _____
_____ born in (city, country) _____ on _____
(dd/mm/yyyy) _____ address _____
_____ Postal code _____ City _____
Country _____ Tel _____ E-mail _____
_____ Certified mail (PEC) _____

applies

to the selection procedure for the profile of _____ within the Joint Secretariat (SC) of the Interreg IPA Italy Albania Montenegro (South Adriatic) Programme 2021/2027.

For this aim, being aware of the criminal sanctions provided for by art. 76 of the D.P.R. 445/2000 which may be incurred in case of false declarations or use of false documents

Declares

under his own responsibility, pursuant to Articles 46 and 47 of the aforementioned D.P.R. 445/2000, that he/she is in possession of the requirements for admission to the selection and in particular:

- to be
- an Italian citizen and in possession of full civil and political rights:
- (only for candidates who are citizens of Member States of the European Union) citizen _____
- (only for candidates who are citizens of Albania or Montenegro) citizen _____;
- (only for candidates who are citizens of Member States of the European Union or of Albania or Montenegro) that they have full civil and political rights in the State of their nationality;

- (only for candidates who are citizens of Member States of the European Union or of Albania or Montenegro) to have a knowledge of the Italian language at level B2 or 'mother tongue'
- that I have no penal condemnation and are not the subject of preventive or security measures, or of civil decisions or administrative measures recorded in the criminal record
- that I am aware that I am not the subject of criminal proceedings;
- that I am not in any other situation of inability to contract with the public administration under the law and that I have not been the subject of any sanctions or precautionary measures preventing them from contracting with the public administration
- to possess the specific qualifications required by art. 3 of the public notice for the chosen profile, highlighted analytically in the Curriculum Vitae;
- (only for candidates who are citizens of Albania or Montenegro) to have a valid and recognised degree in _____, obtained in the year _____ at the University of _____ (please also specify the country);
- to have an excellent knowledge of spoken and written English at level B2;
- to be available to travel abroad
- to be available to take up the assignment, under the terms and conditions specified in the public notice;
- to have read the Notice of Selection and to expressly accept all the provisions contained therein
- to give express consent to the processing of personal data for the purposes of the fulfilments connected with this procedure and the consequent fulfilments, in compliance with Legislative Decree no. 196/2003 and subsequent amendments and additions and with EU Regulation 2016/679
- to be aware that, in case of appointment, one's curriculum vitae will be published in the 'Transparent Administration' section of the institutional website of the Apulia Region, with indication of the name, the measure granting the appointment, the purpose and duration of the appointment, with the relevant remuneration, pursuant to Legislative Decree no. 33/2013
- to promptly communicate any subsequent change in the requirements and/or in the factual and legal situations attested and required by the Apulia Region
- to undertake, for the entire duration of the appointment, not to take on duties in conflict of interest with the activities of the Regione Puglia
- to promptly report, and in any case within 10 days, the occurrence of one or more causes of incompatibility
- to give timely notice of any changes in the possession of the requirements declared so far.

In faith,

(Date) _____

Signature



NOTICE OF PUBLIC SELECTION FOR THE APPOINTMENT, AT THE 'INTERREG MANAGEMENT STRUCTURE', OF NO. 3 SELF-EMPLOYMENT ASSIGNMENT, ACCORDING TO ART. 7, PARAGRAPH 6 OF LEGISLATIVE DECREE NO. 165 OF 30 MARCH 2001 WITHIN THE JOINT SECRETARIAT (SC) OF THE INTERREG IPA SOUTH ADRIATIC PROGRAMME

Self-declaration of professional qualifications

I, the undersigned (name and surname) _____ tax
code _____ born in (city, country)
_____ on (dd/mm/yyyy) _____ address
_____ Postal code _____ City
_____ Country _____ Tel _____ E-mail
_____ Certified mail (PEC) _____

aware of the criminal sanctions provided for by art. 76 of Presidential Decree 445/2000 to which he/she may be subjected in the event of false declarations or use of false documents, under his/her own responsibility, pursuant to articles 46 and 47 of the aforementioned Presidential Decree 445/2000

Declares

that I possess the following professional experience assessable for the purposes of Article 6 of the Notice.

<i>Duration of assignment From/to (day/month/year)</i>	<i>Institutional body</i>	<i>Type and purpose of assignment</i>	<i>Activities description</i>
1.			
2.			
...			

In faith,

(Date) _____

Signature